



**Board Meeting  
08 December 2015 @ 10am  
Agenda**

**Item**

1. Apologies
2. Declaration of Interests (Disclosure)
3. Minutes of previous meeting (Decision)
4. Matters Arising
5. Annual Report and Accounts (Information)
6. Accounting Officer Update (Information)
7. Business Plan 2015/16 (Information)
8. Risk Register (Information)
9. Restructure and Staff Recruitment (Discussion)
10. Policies
  - a) Annual Leave and Proposal for Office Closure (Decision)
  - b) Flexible Working Policy (Decision)
  - c) Accessible Information Policy (Decision)
  - d) Anti Fraud Policy (Decision)
  - e) Clear Desk Policy (Decision)
  - f) Code of Conduct Policy (Decision)
  - g) Social Media Policy (Decision)
  - h) Data Protection Policy (Decision)
  - i) Dignity at Work Policy (Decision)
  - j) External Complaints Policy (Decision)
  - k) Learning and Development Policy (Decision)
11. AOB