

GIFTS AND HOSPITALITY REGISTER
1 APRIL – 30 APRIL 2016

Directorate	OFMDFM	Division	CVSNI				Year	2016-2017			
Register of Hospitality Provided											
Beneficiary (And Recipient If Different)	Date	Tickets / Dinner Etc	Details	Approx Value (pp)	Donor	Reason	Organisational Benefit	Details of Contracts (Current or Potential)	Accepted or Declined (inc reason, decision maker & date of decision)	Entered By	Entered Date
Commissioner & Policy Officer	04/04/16	Lunch	Lunch	£6.45	CVSNI	Pre brief for Group visit			Accepted	SB	06/05/16
Commissioner, Secretary to the Commission & Panel on the Disbandment of Paramilitary Groups	13/04/16	Lunch	Lunch	£5.00	CVSNI	Working lunch due to time of meeting			Accepted	SB	06/05/16
ARAC Interview Panel x3 & HR Connect x2	15/04/16	Lunch	Lunch	£5.00	CVSNI	Working lunch for sifting meeting			Accepted	SB	06/05/16
Commissioner & Secretary to the Commission	19/04/16	Refreshments & Dinner	Refreshments & Dinner	£27.37	CVSNI	NIAC evidence session, Westminster			Accepted	SB	06/05/16
Commissioner & Secretary to the Commission	20/04/16	Lunch	Lunch	£16.77	CVSNI	Return journey following NIAC evidence session, Westminster			Accepted	SB	06/05/16
Commissioner & BIIGS x2	28/04/16	Breakfast	Breakfast	£10.93	CVSNI	Breakfast meeting			Accepted	SB	09/05/16

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Engagement Support Officer Interview Panel x3 & HR Connect x2	27-28/04/16	Lunch	Lunch	£10.50	CVSNI	Sifting meetings			Accepted	SB	06/05/16

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Register of Hospitality Received												
Beneficiary (And Recipient If Different)	Date	Ticket / Dinner Etc	Details	Approx Value (pp)	Donor	Reason	Organisational Benefit	Details of Contracts (Current or Potential)	Accepted or Declined (inc reason, decision maker & date of decision)	Method of Disposal (if appropriate, inc date & to whom returned)	Entered By	Entered Date
Commissioner & Policy Officer	04/04/16	Tea/Coffee	Tea/Coffee	£1.00	Cunamh	Refreshments at meeting			Accepted		SB	06/05/16
Head of Policy & Research	04/04/16	Lunch	Lunch	£8.00	SDLP	Refreshments at Seminar			Accepted		SB	06/05/16
Commissioner & Research Officer	05/04/16	Tea/Coffee	Tea/Coffee	£1.00	Family Trauma Centre	Refreshments at meeting			Accepted		SB	06/05/16
Commissioner	05/05/16	Lunch	Lunch	£25.00	BIIGS	Working Lunch			Accepted		SB	06/05/16
Commissioner	06/04/16	Tea/Coffee	Tea/Coffee	£1.00	US Consul	Refreshments at meeting			Accepted		SB	06/05/16
Commissioner	16/04/16	Refreshments & Lunch	Refreshments & Lunch	£20.00	Soroptimists International NI	50 th Anniversary Celebration Lunch			Accepted		SB	06/05/16

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Commissioner	16/04/16	Gift Voucher	Gift Voucher	£20.00	Soroptimists International NI	Commissioner spoke at 50 th Anniversary Celebration Lunch			Declined		SB	06/05/16
Commissioner	17/04/16	Dinner	Dinner	£25.00	BIIGS	Roundtable Event			Accepted		SB	06/05/16
Research Officer	18-19/04/16	Refreshments & Lunch	Refreshments & Lunch	£20.00	Forum for Cities in Transition	Training event			Accepted		SB	06/05/16
Head of Policy & Research & Research Officer	27/04/16	Tea/Coffee	Tea/Coffee	£1.500	Ulster University	NI Veterans Conference			Accepted		SB	10/05/16

GIFTS AND HOSPITALITY REGISTER
1 MAY – 31 MAY 2016

Directorate	OFMDFM	Division	CVSNI				Year	2016-2017			
Register of Hospitality Provided											
Beneficiary (And Recipient If Different)	Date	Tickets / Dinner Etc	Details	Approx Value (pp)	Donor	Reason	Organisational Benefit	Details of Contracts (Current or Potential)	Accepted or Declined (inc reason, decision maker & date of decision)	Entered By	Entered Date
Commissioner & VSS Board Member	03/05/16	Lunch	Lunch	£9.23	CVSNI	Working Lunch		N/A	Accepted	SB	16/05/16
Commissioner, Secretary to the Commission, Audit & Risk Committee x3	09/05/16	Lunch	Lunch	£5.00	CVSNI	Working Lunch for ARC Annual Report		N/A	Accepted	SB	06/05/16
Commissioner, Forum Manager, US Consul General, TJI x2, QUB x1, UN Special Rapporteur, DOJ x1	16/05/16	Dinner	Dinner	£29.00	CVSNI	Dinner in honor of UN Special Rapporteur		N/A	Accepted	SB	17/05/16
UN Special Rapporteur & TJI attendees	17/05/16	Tea/Coffee/ Scones & Room Hire	Tea/Coffee/ Scones & Room Hire	£12.23	CVSNI	Visit from UN Special Rapporteur		N/A	Accepted	SB	16/05/16
Commissioner, Secretary to the Commission, Head of Policy & Research, SEFF & FRAP & UN Special Rapporteur	17/05/16	Room Hire & Lunch	Room Hire & Lunch	£18.08	CVSNI	Visit from UN Special Rapporteur		N/A	Accepted	SB	16/05/16

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Commissioner, Head of Policy & Research, Forum Manager, QUB, WAVE, TJI note taker & UN Special Rapporteur	17/05/16	Room Hire & Tea/Coffee/ Biscuits	Room Hire & Tea/Coffee/ Biscuits	£9.91	CVSNI	Visit from UN Special Rapporteur		N/A	Accepted	SB	16/05/16	
ARAC Interview Panel x3 & HR Connect x2	18/05/16	Lunch	Lunch	£5.00	CVSNI	ARAC Sifting meeting		N/A	Accepted	SB	06/05/16	
Commissioner, Secretary to the Commission, Head of Policy & Research, Forum Manager, Executive Office, VSS, PACEC & Emeritus	18/05/16	Room Hire & Tea/Coffee/ Scones	Room Hire & Tea/Coffee/ Scones	£33.87	CVSNI	Visit from UN Special Rapporteur		N/A	Accepted	SB	16/05/16	
ARAC Interview Panel x3 & HR Connect x2	20/05/16	Lunch	Lunch	£5.00	CVSNI	ARAC Sifting meeting		N/A	Accepted	SB	06/05/16	
ESO Interview Panel x3	23-27/05/16	Lunch	Lunch	£5.66	CVSNI	ESO Interviews		N/A	Accepted	SB	08/06/16	

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Research Officer	04/05/16	Tea/Coffee/ Lunch	Tea/Coffee/ Lunch	£6.50	NICCY	Consultation event		N/A	Accepted	SB	08/06/16
Head of Policy & Research	11/05/16	Tea/Coffee/ Lunch	Tea/Coffee/ Lunch	£7.00	VSS	Peace IV Workshops		N/A	Accepted	SB	17/05/16
Research Officer	11/05/16	Tea/Coffee/ Lunch	Tea/Coffee/ Lunch	£6.50	QUB	Workshop		N/A	Accepted	SB	08/06/16
Commissioner	12/05/16	Lunch	Lunch	£5.50	The Executive Office	Programme for Government Event		N/A	Commissioner Declined Lunch	SB	08/16/16
Policy Officer	12/05/16	Tea/Coffee/ Lunch	Tea/Coffee/ Lunch	£7.00	VSS	Peace IV Workshops		N/A	Accepted	SB	17/05/16
Research Officer	13/05/16	Tea/Coffee/ Lunch	Tea/Coffee/ Lunch	£7.00	VSS	Peace IV Workshops		N/A	Accepted	SB	17/05/16
Commissioner & Secretary to the Commission	16/05/16	Lunch	Lunch	£25.00	US Consul	Lunch in honor of UN Special Rapporteur		N/A	Accepted	SB	17/05/16

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Commissioner, Secretary to the Commission, Head of Policy & Research	17/05/16	Dinner	Dinner	£25.00	BIIGS	Dinner in honor of UN Special Rapporteur		N/A	Accepted	SB	18/05/16
Commissioner & Secretary to the Commission	18/05/16	Breakfast	Breakfast	£6.00	BIIGS	Breakfast meeting		N/A	Accepted	SB	18/05/16
Policy Officer	25/05/16	Tea/Coffee/Sandwiches	Tea/Coffee/Sandwiches	£6.00	VSS	Refreshments at Practitioners Working Group		N/A	Accepted	SB	25/05/16
Research Officer	26/05/16	Tea/Coffee/Sandwiches	Tea/Coffee/Sandwiches	£6.00	VSS	Refreshments at Practitioners Working Group		N/A	Accepted	SB	25/05/16
Research Officer	27/05/16	Tea/Coffee/Sandwiches	Tea/Coffee/Sandwiches	£6.00	QUB	Refreshments at event		N/A	Accepted	SB	25/05/16

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1 JUNE – 30 JUNE 2016

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Commissioner, Secretary to the Commission, Forum Manager, CPANI x1, Communications Service Provider & individuals attending information sessions	07/06/16	Room Hire & Refreshments	Room Hire & Refreshments	£14.33	CVSNI	Information Sessions		N/A	Accepted	SB	08/06/16
Commissioner, Secretary to the Commission, Forum Manager, CPANI x1, Communications Service Provider & individuals attending information sessions	08/06/16	Room Hire & Refreshments	Room Hire & Refreshments	£17.21	CVSNI	Information Sessions		N/A	Accepted	SB	08/06/16
ARAC Interview Panel x3 & HR Connect Staff Member x1	14/06/16	Refreshments	Refreshments	£7.80	CVSNI	ARAC Interviews		N/A	Accepted	SB	08/06/16

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ARAC Interview Panel x3 & HR Connect Staff Member x1	15/06/16	Refreshments	Refreshments	£14.94	CVSNI	ARAC Interviews		N/A	Accepted	SB	08/06/16
Commissioner & Director of University Programs at the United States Holocaust Memorial Museum	15/06/16	Breakfast	Breakfast	£8.95	CVSNI	Due to time & location of meeting		N/A	Accepted	SB	28/07/16
Head of Policy & Research, Policy Officer & 10 Seminar attendees	29/06/16	Room Hire & Refreshments	Room Hire & Refreshments	£25.00	CVSNI	Standards Seminar		N/A	Accepted	SB	28/07/16

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Research Officer	01/06/16	Refreshments	Tea/Coffee/ Scones	£2.50	CRC	Seminar		N/A	Accepted	SB	28/07/16
Head of Policy & Research & Research Officer	02/06/16	Refreshments & Lunch	Refreshments & Lunch	£8.00	CRC	Seminar		N/A	Accepted	SB	28/07/16
Research Officer	07/06/16	Refreshments & Lunch	Refreshments & Lunch	£15.00	AIMH	Conference		N/A	Accepted	SB	28/07/16
Secretary to the Commission & Policy Officer	09/06/16	Refreshments	Refreshments	£5.00	Capita	Seminar		N/A	Accepted	SB	28/07/16
Policy Officer & Guest	14/06/16	Refreshments	Refreshments	£25.00	NIO	Secretary of State Garden Party		N/A	Accepted	SB	28/07/16
Head of Policy & Research	15/06/16	Refreshments	Refreshments	£2.00	PBNI	Restorative Justice Forum Meeting		N/A	Accepted	SB	28/06/16
Research Officer	20/06/16	Tea/Coffee	Tea/Coffee	£1.50	Bridge of Hope	MHEW Thematic Group meeting		N/A	Accepted	SB	28/06/16

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1 JULY – 31 JULY 2016

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Beneficiary (And Recipient If Different)	Date	Tickets / Dinner Etc	Details	Approx Value (pp)	Donor	Reason	Organisational Benefit	Details of Contracts (Current or Potential)	Accepted or Declined (inc reason, decision maker & date of decision)	Entered By	Entered Date
Commissioner & Secretary to the Commission	07/07/16	Refreshments	Refreshments	£0.60	CVSNI	Pre briefing		N/A	Accepted	SB	28/07/16
Commissioner, Forum Manager & CJI staff	07/07/16	Room Hire & Refreshments	Room Hire & Refreshments	£36.78	CVSNI	Consultation event with VSF		N/A	Accepted	SB	28/07/16
Secretary to the Commission, Head of Policy & Research, Policy Officer & 57 seminar attendees	25/07/16	Room Hire, Refreshments & Equipment	Room Hire, Refreshments & Equipment	£23.89	CVSNI	Policy Seminar		N/A	Accepted	SB	08/06/16
Commissioner & Secretary to the Commission	25/07/16	Refreshments	Refreshments	£3.20	CVSNI	Pre briefing for meeting with Secretary of State		N/A	Accepted	SB	10/08/16
Commissioner, Secretary to the Commission & Communications Service Provider	25/07/16	Refreshments	Refreshments	£3.50	CVSNI	Communications Meeting		N/A	Accepted	SB	02/08/16

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Commissioner & Policy Officer	04/07/16	Tea/Coffee	Tea/Coffee	£1.00	NI Veterans Advisory & Pension Committee	Refreshments at Meeting		N/A	Accepted	SB	28/07/16
Commissioner & Policy Officer	05/07/16	Tea/Coffee	Tea/Coffee	£1.00	Survivors of Trauma	Refreshments at Meeting		N/A	Accepted	SB	28/07/16
Commissioner	07/07/16	Breakfast	Breakfast	£6.00	US Consulate	Meeting		N/A	Accepted	SB	28/07/16

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1 AUGUST – 31 AUGUST 2016

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Head of Communication & Engagement Recruitment Panel Members (x3) & HR Connect Staff Member	03-04/08/16	Lunch	Lunch	£4.60	CVSNI	Sifting meeting		N/A	Accepted	SB	28/07/16
Commissioner & Policy Officer	18/08/16	Refreshments	Tea/Coffee	£2.85	CVSNI	Pre briefing		N/A	Accepted	SB	16/09/16
Commissioner, Forum Manager & Engagement Support Officer	19/08/16	Room Hire & Refreshments	Room Hire & Refreshments	£27.00	CVSNI	Induction of VSF Appointees		N/A	Accepted	SB	28/07/16
Head of Communication & Engagement Recruitment Panel x3 & HR Connect Staff x1	23-25/08/16	Lunch	Lunch	£17.00	CVSNI	Interviews		N/A	Accepted	SB	16/09/16
Head of Policy & Research, Policy Officer & Standards Working Group	31/08/16	Lunch	Sandwiches	£3.50	CVSNI	Standards Working Group Meeting		N/A	Accepted	SB	12/08/16

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Commissioner	03/08/16	Refreshments	Refreshments	£7.00	Minister for the Economy	Launch of Women's Entrepreneurship Day		N/A	Accepted	SB	16/09/16
Commissioner	05/08/16	Book	'Encountering the Stranger'	£23.02	Director of Programs, United State Holocaust Memorial Museum			N/A	Accepted	SB	05/08/16
Commissioner & Guest	14/08/16	Refreshments	Refreshments	£7.00	OSSHG	18 th Anniversary Service		N/A	Accepted	SB	16/09/16
Commissioner	18/08/16	Picture & Diary	Picture & Diary	£20.00	Docklands Victims Association			N/A	Accepted	SB	22/08/16
Policy Officer	18/08/16	Diary	Diary	£5.00	Docklands Victims Association			N/A	Accepted	SB	22/08/16

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1 SEPTEMBER – 30 SEPTEMBER 2016

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Commissioner, Secretary to the Commission, Forum Manager, Engagement Support Officer & Communications Service Provider	14/09/16	Room Hire & Catering	Room Hire & Catering	£30.75	CVSNI	Forum Media Launch		N/A	Accepted	SB	16/09/16
Forum Manager	15/09/16	Accommodation	Accommodation	£100	CVSNI	Forum Residential preparation		N/A	Accepted	SB	16/09/16
Commissioner, Secretary to the Commission, Forum Manager, Engagement Support Officer	16/09/16	Accommodation	Accommodation	£100	CVSNI	Forum Residential		N/A	Accepted	SB	16/09/16
Commissioner, Secretary to the Commission, Forum Manager, Engagement Support Officer	16/09/16	Breakout Room Hire	Breakout Room Hire	£80.00	CVSNI	Forum Residential		N/A	Accepted	SB	16/09/16

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Commissioner, Secretary to the Commission, Forum Manager, Engagement Support Officer	16/09/16	Day Delegate Rate for room/catering	Day Delegate Rate for room/catering	£87.50	CVSNI	Forum Residential		N/A	Accepted	SB	16/09/16
Commissioner, Secretary to the Commission, Forum Manager, Engagement Support Officer	17/09/16	Day Delegate Rate for room/catering	Day Delegate Rate for room/catering	£44.00	CVSNI	Forum Residential		N/A	Accepted	SB	16/09/16

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Research Officer	07/09/16	Tea/Coffee	Tea/Coffee	£1.50	Policing Board	Human Rights Report Launch		N/A	Accepted	SB	07/10/16
Commissioner & Head of Policy & Research	13/09/16	Buffet	Buffet	£8.00	Decorum NI	Refreshments at Premises Opening		N/A	Accepted	SB	07/10/16
Commissioner	20/09/16	Refreshments	Refreshments	£5.00	JIGSA	Refreshments at Book Launch		N/A	Accepted	SB	07/10/16
Commissioner	20/09/16	Book	'Bear in Mind These Dead'	£15.00	JIGSA	Book Launch		N/A	Accepted	SB	07/10/16
Research Officer	21/09/16	Catering	Catering at event	£30	Department of Health	Suicide Future Search Event		N/A	Accepted	SB	07/10/16
Research Officer	22/09/16	Catering	Catering at event	£30	Department of Health	Suicide Future Search Event		N/A	Accepted	SB	07/10/16
Research Officer	23/09/16	Catering	Catering at event	£30	Department of Health	Suicide Future Search Event		N/A	Accepted	SB	07/10/16

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Commissioner & Secretary to the Commission	26/09/16	Tea/Coffee	Tea/Coffee	£1.00	PFC	Group visit		N/A	Accepted	SB	07/10/16
Commissioner	27/09/16	Refreshments	Refreshments at Seminar	£25.00	Public Policy Exchange	Full day Seminar. Commissioner speaking at event		N/A	Accepted	SB	07/10/16
Commissioner & Head of Communications & Engagement	27/09/16	Refreshments	Tea/Coffee	£1.00	Derry Well Woman	Refreshments at meeting		N/A	Accepted	SB	07/10/16
Policy Officer	28/09/16	Tea/Coffee/ Lunch	Tea/Coffee/ Lunch	£5.50	VSS	Practitioners Working Group Meeting		N/A	Accepted	SB	07/10/16
Head of Communications & Engagement	29/09/16	Tea/Coffee/ Lunch	Tea/Coffee/ Lunch	£7.00	Foyle Women's Aid	40 th Anniversary Event		N/A	Accepted	SB	07/10/16
Commissioner & Head of Communications & Engagement	29/09/16	Tea/Coffee	Tea/Coffee	£1.00	Derry Well Woman	Group Visit		N/A	Accepted	SB	07/10/16

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1 OCTOBER – 31 OCTOBER 2016

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Commissioner, Head of Communications & Engagement, ex Forum member	12/10/16	Tea/Coffee	Tea/Coffee	£1.82	CVSNI	Meeting with ex-Forum member		N/A	Accepted	SB	09/11/16
Secretary to the Commission, Head of Policy & Research. Research Officer, Policy Officer & seminar attendees	12/10/16	Room Hire & Tea/Coffee/ Buffet	Room Hire & Tea/Coffee/ Buffet	£14.65	CVSNI	Standards Consultation Workshop		N/A	Accepted	SB	09/11/16
Commissioner, Secretary to the Commission, Head of Communications & Engagement	13/10/16	Room Hire & Catering	Room Hire & Catering	£30.75	CVSNI	Forum Meeting		N/A	Accepted	SB	09/11/16
Commissioner & Head of Communications & Engagement	16/10/16	Tea/Coffee	Tea/Coffee	£1.65	CVSNI	Pre briefing for Sunday Politics		N/A	Accepted	SB	09/11/16
Secretary to the Commission, Head of Policy & Research. Research Officer, Policy Officer & seminar attendees	20/10/16	Room Hire & Tea/Coffee/ Buffet	Room Hire & Tea/Coffee/ Buffet	£12.90	CVSNI	Standards Consultation Workshop		N/A	Accepted	SB	09/11/16

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Commissioner, Secretary to the Commission, Head of Policy & Research. Research Officer, Policy Officer & seminar attendees	21/10/16	Room Hire & Tea/Coffee/ Buffet	Room Hire & Tea/Coffee/ Buffet	£24.17	CVSNI	Standards Consultation Workshop		N/A	Accepted	SB	09/11/16
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Register of Hospitality Received											
Beneficiary (And Recipient If Different)	Date	Ticket / Dinner Etc	Details	Approx Value (pp)	Donor	Reason	Organisational Benefit	Details of Contracts (Current or Potential)	Accepted or Declined (inc reason, decision maker & date of decision)	Entered By	Entered Date
Research Officer	05/10/16	Tea/Coffee	Tea/Coffee	£1.00	Practitioners' Working Group	Refreshments at meeting		N/A	Accepted	CT	28/02/17
Commissioner	05/10/16	Tea/Coffee	Tea/Coffee	£1.00	Rev Good	Refreshments at meeting		N/A	Accepted	SB	09/11/16
Research Officer	07/10/16	Tea/Coffee	Tea/Coffee	£1.00	MHEWB	MHEWB Sub-Group Meeting		N/A	Accepted	CT	28/02/17
Head of Communications & Engagement	15/10/16	Tea/Coffee	Tea/Coffee	£1.00	Feile an Phobail/ PFC/ Justice for the Forgotten	Book launch		N/A	Accepted	SB	09/11/16
Research Officer	17/10/16	Tea/Coffee	Tea/Coffee	£1.50	MHEWB	MHEWB Thematic Group		N/A	Accepted	CT	28/02/17
Commissioner, Head of Policy & Research & Head of Communications & Engagement	19/10/16	Lunch	Lunch	£5.65	TJI	Commissioner speaking at Seminar Series		N/A	Accepted	SB	09/11/16

GIFTS AND HOSPITALITY REGISTER
1 OCTOBER – 31 OCTOBER 2016

Research Officer	19/10/16	Tea/Coffee	Tea/Coffee	£1.50	Chief Executive Forum	Seminar		N/A	Accepted	SB	09/11/16
Commissioner	19/10/16	Dinner	Dinner	£30.00	DFA	Irish Joint Secretary Dinner		N/A	Accepted	SB	09/11/16
Commissioner & Secretary to the Commission	20/10/16	Tea/Coffee	Tea/Coffee	£1.00	Department of Justice	Refreshments at meeting		N/A	Accepted	SB	09/11/16
Commissioner	26/10/16	Lunch	Lunch	£35.00	Buckingham Palace	Luncheon with Queen & Duke of Edinburgh		N/A	Accepted	SB	09/11/16
Secretary to the Commission & Head of Policy & Research	26/10/16	Tea/Coffee/ Lunch	Tea/Coffee/ Lunch	£8.50	VSS	Co Design Workshop		N/A	Accepted	SB	09/11/16
Secretary to the Commission	27/10/16	Tea/Coffee/ Lunch	Tea/Coffee/ Lunch	£8.50	VSS	Co Design Workshop		N/A	Accepted	SB	09/11/16
Secretary to the Commission	28/10/16	Tea/Coffee/ Lunch	Tea/Coffee/ Lunch	£8.50	VSS	Co Design Workshop		N/A	Accepted	SB	09/11/16

GIFTS AND HOSPITALITY REGISTER
1 NOVEMBER – 30 NOVEMBER 2016

Directorate	TEO	Division	CVSNI				Year	2016-2017			
Register of Hospitality Provided											
Beneficiary (And Recipient If Different)	Date	Tickets / Dinner Etc	Details	Approx Value (pp)	Donor	Reason	Organisational Benefit	Details of Contracts (Current or Potential)	Accepted or Declined (inc reason, decision maker & date of decision)	Entered By	Entered Date
Commissioner & Head of Communications & Engagement	02/11/16	Tea/Coffee/ Sandwich	Tea/Coffee/ Sandwich	£4.95	CVSNI	Pre briefing		N/A	Accepted	SB	10/11/16
Commissioner, Secretary to the Commission, Head of Communications & Engagement, Head of Policy & Research, Policy Officer, Engagement Support Officer	11/11/16	Room Hire & Catering	Room Hire & Catering	£30.76	CVSNI	Forum Meeting		N/A	Accepted	SB	09/11/16
Secretary to the Commission, Head of Communications & Engagement and Forum Members	22/11/16	Tea/Coffee/ Biscuits, Finger Buffet	Room Hire & Catering	£29.51	CVSNI	Pensions Working Group		N/A	Accepted	CT	01/03/17
Commissioner, Secretary to the Commission and Forum Members	23/11/16	Sandwiches & Traybakes	Hospitality at Meeting	£4.45	CVSNI	TEO Committee Preparation Meeting		N/A	Accepted	CT	01/03/17

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Directorate	TEO	Division	CVSNI				Year	2016-2017			
Register of Hospitality Provided											
Beneficiary (And Recipient If Different)	Date	Tickets / Dinner Etc	Details	Approx Value (pp)	Donor	Reason	Organisational Benefit	Details of Contracts (Current or Potential)	Accepted or Declined (inc reason, decision maker & date of decision)	Entered By	Entered Date
Commissioner and Ruirí de Burca	25/11/16	Coffee	Coffee	£2.10	CVSNI	Meeting with Ruirí de Burca @ Deanes		N/A	Accepted	CT	01/03/17
Leaving Forum Member	30/11/16	Flowers	Flowers	£30.00	CVSNI	Flowers for Leaving Forum Member		N/A	Accepted	CT	01/03/17
Commissioner, Head of Communications & Engagement and Forum Member	30/11/16	Tea/Coffee	Tea/Coffee	£2.73	CVSNI	Meeting with Forum Member		N/A	Accepted	CT	01/03/17

GIFTS AND HOSPITALITY REGISTER
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Directorate	TEO	Division	CVSNI				Year	2016-2017			
Register of Hospitality Received											
Beneficiary (And Recipient If Different)	Date	Ticket / Dinner Etc	Details	Approx Value (pp)	Donor	Reason	Organisational Benefit	Details of Contracts (Current or Potential)	Accepted or Declined (inc reason, decision maker & date of decision)	Entered By	Entered Date
Commissioner & Head of Communications	02/11/16	Tea/Coffee	Tea/Coffee	£0.50	PFC	Group Visit		N/A	Accepted	SB	10/11/16
Commissioner & Head of Communications	02/11/16	Tea/Coffee/ Lunch	Tea/Coffee/ Lunch	£5.00	St Mary's Creggan, Derry Diocese	Lunch meeting		N/A	Accepted	SB	10/11/16
Commissioner & Head of Communications	02/11/16	Tea/Coffee	Tea/Coffee	£0.50	Creggan Neighbourhood Partnership	Group Visit		N/A	Accepted	SB	10/11/16
Secretary to the Commission	02/11/16	Tea/Coffee/ buffet lunch	Tea/Coffee/ hot buffet lunch	£5.00	DFA	All Island Civic Dialogue on Brexit in Dublin		N/A	Accepted	CT	01/03/17
Commissioner & Head of Communications & Engagement	03/11/16	Tea/Coffee	Tea/Coffee	£1.50	Macmillan Media	Media Training		N/A	Accepted	CT	01/03/17
Commissioner	08/11/16	Tea/Coffee/ light buffet	Tea/Coffee/ light buffet	£5.00	UU	Reception to mark 2016 US Presidential Election		N/A	Accepted	CT	01/03/17
Commissioner & Head of Policy & Research	08/11/16	Tea/Coffee	Tea/Coffee	£1.50	DOJ	Meeting with DOF @ Castle Buildings		N/A	Accepted	CT	03/03/17

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Secretary to the Commission	10/11/16	Tea/Coffee	Tea/Coffee	£1.00	VSS	Presentation at VSS Corp Planning Day		N/A	Accepted	CT	01/03/17
Commissioner & Forum Member	10/11/16	Tea/Coffee/ light buffet lunch	Tea/Coffee/ light buffet lunch	£10.00	Secretary of State	Reception @ Ten Square		N/A	Accepted	CT	01/03/17
Head of Policy & Research	17/11/16	Coffee & Sandwiches	Coffee & Sandwiches	£5.00	VSS	VSPWG Meeting		N/A	Accepted	CT	03/03/17
Research Officer	21/11/16	Coffee	Coffee	£1.00	BSP	MHEWTG Evaluation Group Meeting		N/A	Accepted	CT	03/03/17
Head of Policy & Research and Policy Officer	23/11/16	Tea/Coffee	Tea/Coffee	£1.50	PHA	Meeting PHA re Clear Standards		N/A	Accepted	CT	03/03/17
Commissioner & Head of Communications	24/11/16	Tea/Coffee	Tea/Coffee	£2.16	OSSHG	Group Visit Pre Brief		N/A	Accepted	CT	01/03/17
Commissioner & Head of Communications & Engagement	24/11/16	Tea/Coffee	Tea/Coffee	£1.50	Families Moving On	Group Visit		N/A	Accepted	CT	01/03/17
Commissioner, Head of Communications & Engagement	24/11/16	Soup	Lunch - Soup	£3.50	Mr Mullen	Lunch Meeting with Mr Mullen @ Silverbirch Hotel		N/A	Accepted	CT	01/03/17

GIFTS AND HOSPITALITY REGISTER
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Research Officer	25/11/16	Tea/Coffee	Tea/Coffee	£1.50	INCORE	Incore Seminar: Children, Young People, Media & Transition from Conflict @ UU		N/A	Accepted	CT	03/03/17
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1 DECEMBER – 31 DECEMBER 2016

Directorate	TEO	Division	CVSNI				Year	2016-2017			
Register of Hospitality Provided											
Beneficiary (And Recipient If Different)	Date	Tickets / Dinner Etc	Details	Approx Value (pp)	Donor	Reason	Organisational Benefit	Details of Contracts (Current or Potential)	Accepted or Declined (inc reason, decision maker & date of decision)	Entered By	Entered Date
Commissioner + 11 CVSNI Staff	02/12/16	Tea/Coffee & Buffet Lunch	CVSNI Corporate Planning Day	£10.70	CVSNI	Refreshments at Event		N/A	Accepted	CT	03/03/17
Commissioner, Secretary to the Commission and Forum Members	05/12/16	Tea/Coffee & Finger Buffet	Meeting with WAVE @ UU	£28.60	CVSNI	Refreshments at meeting		N/A	Accepted	CT	03/03/17
Commissioner, Head of Communications & Engagement, Head of Policy & Research, Research Officer, Engagement Support Officer	09/12/16	Tea/Coffee/ Scones, Buffet Lunch	Forum Meeting with ARAC & Panel	£25.48	CVSNI	Refreshments at Meeting		N/A	Accepted	CT	03/03/17
Commissioner, Head of Communications & Engagement, Head of Policy & Research, Research Officer, Engagement Support Officer	09/12/16	Room Hire	Forum Meeting with ARAC & Panel	£12.00	CVSNI	Room Hire		N/A	Accepted	CT	03/03/17

GIFTS AND HOSPITALITY REGISTER
1 DECEMBER – 31 DECEMBER 2016

Directorate	TEO	Division	CVSNI				Year	2016-2017			
Register of Hospitality Received											
Beneficiary (And Recipient If Different)	Date	Ticket / Dinner Etc	Details	Approx Value (pp)	Donor	Reason	Organisational Benefit	Details of Contracts (Current or Potential)	Accepted or Declined (inc reason, decision maker & date of decision)	Entered By	Entered Date
Commissioner and Head of Communications and Engagement	08/12/16		NI Human Rights Commission Annual Statement Launch 2016			Declined		N/A	Declined due to diary commitments	CT	03/03/17
Commissioner	19/12/16	Tea/Coffee/Canapés	US Consulate Dockside Reception & Tour of USS Mason	£10		Refreshments at Event		N/A	Accepted	CT	03/03/17
Commissioner	12/12/16	Jewellery Box	Gift received during trip to Afghanistan	£25	EU Delegation	Gift		N/A	Accepted	CT	03/03/17

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Directorate	TEO	Division	CVSNI	Year	2016-2017						
Register of Hospitality Provided											
Beneficiary (And Recipient If Different)	Date	Tickets / Dinner Etc	Details	Approx Value (pp)	Donor	Reason	Organisational Benefit	Details of Contracts (Current or Potential)	Accepted or Declined (inc reason, decision maker & date of decision)	Entered By	Entered Date
Commissioner, Secretary to the Commission, Head of Communications & Engagement, Engagement & Support Officer and Policy Officer	17/01/17	Room Hire + Tea/Coffee/ Scones/ Buffet Lunch	Forum Meeting with VSS and TEO	£18.75	CVSNI	Refreshments at Meeting		N/A	Accepted	CT	06/03/17
Commissioner, Secretary to the Commission and 3 ARAC Members	18/01/17	Tea/Coffee/ Sandwiches	Consultation with ARAC	£4.32	CVSNI	Refreshments at Meeting		N/A	Accepted	CT	06/03/17
Commissioner, Secretary to the Commission, Head of Communications & Engagement, Engagement & Support Officer	27/01/17	Tea/Coffee/ Scones/ biscuits/ hot plated lunch	Forum Meeting	£22.00	CVSNI	Refreshments at Meeting		N/A	Accepted	CT	06/03/17
Commissioner, Secretary to the Commission, Head of Communications & Engagement,	27/01/17	Room Hire	Forum Meeting	£21.67	CVSNI	Room Hire for Forum Meeting		N/A	Accepted	SB	27/03/17

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Engagement & Support Officer											
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Directorate	TEO	Division	CVSNI				Year	2016-2017			
Register of Hospitality Received											
Beneficiary (And Recipient If Different)	Date	Ticket / Dinner Etc	Details	Approx Value (pp)	Donor	Reason	Organisational Benefit	Details of Contracts (Current or Potential)	Accepted or Declined (inc reason, decision maker & date of decision)	Entered By	Entered Date
Research Officer	05/01/17	Tea/Coffee	Evaluation Sub-Group Meeting	£1.00	BH DU	Refreshments at Meeting		N/A	Accepted	CT	06/03/17
Commissioner	10/01/17	Tea/Coffee/Breakfast	Breakfast Meeting	£9.00	U.S. Consulate	Breakfast Meeting with the U.S. Consul General		N/A	Accepted	CT	06/03/17
Commissioner	10/01/17	Tea/Coffee	Meeting with HTR	£1.50	HTR	Refreshments at Meeting		N/A	Accepted	CT	06/03/17
Commissioner & Policy Officer	12/01/17	Tea/Coffee/Scones	Group Visit	£3.50	SEFF	Refreshments at Meeting		N/A	Accepted	CT	06/03/17
Research Officer	17/01/17	Tea/Coffee	Mental Health Provision Conference	£1.50	Department of Health	Refreshments at Conference		N/A	Accepted	CT	06/03/17
Commissioner	17/01/17	Tea/Coffee	Speaking at Policy Forum Event at Stormont Hotel	£1.50	Policy Forum for N.I.	Refreshments at Event		N/A	Accepted	CT	06/03/17

GIFTS AND HOSPITALITY REGISTER
1 JANUARY – 31 JANUARY 2017

Commissioner	19/01/17	Coffee	Book Launch @ UU	£1.00	HTR	Refreshments at Event		N/A	Accepted	CT	06/03/17
Secretary to the Commission and Head of Policy & Research	20/01/17	Tea/Coffee/Biscuits	Co Design Seminar @ Derry	£2.50	TEO	Refreshments at Seminar		N/A	Accepted	CT	06/03/17
Secretary to the Commission and Head of Policy & Research	24/01/17	Tea/Coffee/Biscuits	Co Design Seminar @ Templepatrick	£2.50	TEO	Refreshments at Seminar		N/A	Accepted	CT	06/03/17
Secretary to the Commission and Policy Officer	26/01/17	Tea/Coffee/Biscuits	Co Design Seminar @ Cookstown	£2.50	TEO	Refreshments at Seminar		N/A	Accepted	CT	06/03/17
Research Officer	26/01/17	Coffee	TASS Meeting	£1.00	TASS	Refreshments at Meeting		N/A	Accepted	CT	06/03/17
Commissioner	31/01/17	Tea/Coffee/Lunch	Meeting with East Belfast Mission	£9.00	EBM	Lunchtime Meeting		N/A	Accepted	CT	06/03/17

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1 FEBRUARY – 28 FEBRUARY 2017

Directorate	TEO	Division	CVSNI				Year	2016-17			
Register of Hospitality Provided											
Beneficiary (And Recipient If Different)	Date	Tickets / Dinner Etc	Details	Approx Value (pp)	Donor	Reason	Organisation al Benefit	Details of Contracts (Current or Potential)	Accepted or Declined (inc reason, decision maker & date of decision)	Entered By	Entered Date
Commissioner, CVS Staff and Trainer	01/02/17 – 02/02/17	Tea/Coffee/ Scones/ Buffet Lunch	Safeguarding Training	£23.63	CVSNI	Refreshments at Training		N/A	Accepted	CT	06/03/17
Commissioner, CVS Staff	01/02/17 – 02/02/17	Room Hire	Safeguarding Training	£30.76	CVSNI	Two Day Room Hire		N/A	Accepted	CT	06/03/17
Commissioner & Head of Communications & Engagement	08/02/17	Lunch	Meeting with Forum Member in London	£10.64	CVSNI	Refreshments at Meeting		N/A	Accepted	CT	06/03/17
Commissioner, Secretary to the Commission, Engagement Support Officer & Forum Members	13/02/17	Tea/Coffee/ Buffet lunch	Pensions Working Group Meeting	£28.00	CVSNI	Refreshments at Meeting		N/A	Accepted	CT	06/03/17
Commissioner	21/02/17	Tea/coffee	Meeting with 2 individuals	£4.35	CVSNI	Refreshments at meeting		N/A	Accepted	LL	18/05/17

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Commissioner, Secretary to the Commission, Head of Communications & Engagement and Engagement Support Officer	24/02/17	Tea/Coffee/ Buffet Lunch	Forum Meeting	£25.95	CVSNI	Refreshments at Meeting		N/A	Accepted	CT	07/03/17
Commissioner, Secretary to the Commission, Head of Communications & Engagement and Engagement Support Officer	24/02/17	Room Hire	Forum Meeting	£11.11	CVSNI	Room Hire		N/A	Accepted	CT	07/03/17
X3 Forum Members	24/02/17	Overnight Accommodation & Breakfast	Forum Meeting	£60.00	CVSNI	Overnight accommodation & Breakfast		N/A	Accepted	CT	07/03/17
Commissioner	27/02/17	Tea/Coffee/ Lunch	Working Lunch (meeting held)	£15.45	CVSNI	Refreshments at Meeting		N/A	Accepted	CT	06/03/17

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1 FEBRUARY – 28 FEBRUARY 2017

Directorate	TEO	Division	CVSNI				Year	2016-2017			
Register of Hospitality Received											
Beneficiary (And Recipient If Different)	Date	Ticket / Dinner Etc	Details	Approx Value (pp)	Donor	Reason	Organisational Benefit	Details of Contracts (Current or Potential)	Accepted or Declined (inc reason, decision maker & date of decision)	Entered By	Entered Date
Commissioner & Head of Communications & Engagement	01/02/17	Tea/Coffee	Rethinking Conflict Seminar	£1.50	Belfast South Methodist & Agape Centre	Refreshments at Seminar		N/A	Accepted	CT	07/03/17
Commissioner & Head of Communications & Engagement	07/02/17	Tea/Coffee	Meeting with Baroness Newlove	£1.50	Baroness Newlove	Refreshments at Meeting		N/A	Accepted	CT	07/03/17
Commissioner & Head of Communications & Engagement	07/02/17	Tea/Coffee/ Lunch	Meeting with Supporting Justice in London	£10.00	Supporting Justice	Refreshments at Meeting		N/A	Accepted	CT	07/03/17
Commissioner & Head of Communications & Engagement	08/02/17	Tea/Coffee	Meeting with Anne-Marie Trevelyan MP in London	£1.50	Westminster	Refreshments at Meeting		N/A	Accepted	CT	07/03/17
Commissioner & Head of Communications & Engagement	10/02/17	Tea/Coffee/ Lunch	Meeting with Church of Ireland	£5.00	Canon M Skuce	Refreshments at Meeting		N/A	Accepted	CT	07/03/17

GIFTS AND HOSPITALITY REGISTER
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Commissioner & Head of Communications & Engagement	25/02/17	Tea/Coffee	RFJ Conference	£1.50	RFJ	Refreshments at Conference		N/A	Accepted	CT	07/03/17
Research Officer	28/02/17	Coffee/ Lunch	Future Search Suicide Prevention Follow Up Event		£6.00	Refreshments at Event		N/A	Accepted	CT	07/03/17

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Directorate	OFMDFM	Division	CVSNI	Year	2016-2017						
Register of Hospitality Provided											
Beneficiary (And Recipient If Different)	Date	Tickets / Dinner Etc	Details	Approx Value (pp)	Donor	Reason	Organisation al Benefit	Details of Contracts (Current or Potential)	Accepted or Declined (inc reason, decision maker & date of decision)	Entered By	Entered Date
Commissioner, Head of Communications & Engagement & 6 Panel Members	06/03/17	Room Hire + Tea/Coffee/ Scones/ Buffet Lunch x2	Victims & Survivors Forum Replenishment Meeting	£22.30	CVSNI	Refreshments at Training		N/A	Accepted	CT	08/03/17
Commissioner & Secretary to the Commission	07/03/17	Sandwich Platter	Meeting with NI Prison Service	£3.60	CVSNI	Working Lunch		N/A	Accepted	CT	08/03/17
Commissioner, Secretary to the Commission, Head of Policy & Research, Research Officer, Head of Communications & Engagement, Engagement Support Officer	09/03/17	Car Parking x40 space	Forum Dinner @ Titanic Belfast	£4.00	CVSNI	Car Parking at Event		N/A	Accepted	CT	09/03/17

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Commissioner, Secretary to the Commission, Head of Policy & Research, Research Officer, Head of Communications & Engagement, Engagement Support Officer	09/03/17	3 Course Dinner	Forum Dinner @ Titanic Belfast	£30.17	CVSNI	Dinner		N/A	Accepted	CT	09/03/17
Commissioner, Secretary to the Commission, Head of Policy & Research, Research Officer, Head of Communications & Engagement, Engagement Support Officer	09/03/17	Room Hire	Forum Dinner @ Titanic Belfast	£8.62	CVSNI	Room Hire		N/A	Accepted	CT	09/03/17
Commissioner & Policy Officer and group members	21/03/17	Tea/Coffee /Lunch	Group meeting	£6.51	CVSNI	Refreshments		N/A	Accepted	LL	18/05/17
Commissioner & Policy Officer and group members	21/03/17	Room Hire	Group meeting	£8.44	CVSNI	Room Hire		N/A	Accepted	LL	18/05/17
Commissioner and Policy Officer	21/03/17	Tea/coffee	Group meetings	£4.70	CVSNI	Refreshments		N/A	Accepted	LL	18/05/17
Commissioner, Head of Communications & Engagement & Individual	23/03/17	Tea/Coffee/ Lunch	Meeting re Forum appointments	£7.95	CVSNI	Refreshments		N/A	Accepted	LL	18/05/17

GIFTS AND HOSPITALITY REGISTER
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Commissioner, Head of Communications & Engagement & Individual	23/03/17	Room Hire	Meeting re Forum appointments	£10.00	CVSNI	Room Hire		N/A	Accepted	LL	18/05/17
CVS Staff x 10 and Trainer	24/03/17	Refreshments and Lunch	Social Media Training	£12.90	CVSNI	Refreshments		N/A	Accepted	LL	18/05/17
CVS Staff x 10 and Trainer	24/03/17	Room Hire	Social Media Training	£20.46	CVSNI	Room Hire		N/A	Accepted	LL	18/05/17
Commissioner & Head of Communications and Engagement	24/03/17	Tea/coffee	Pre Brief before media appearance	£1.90	CVSNI	Refreshments		N/A	Accepted	LL	18/05/17
Commissioner & Head of Communications and Engagement	26/03/17	Tea/coffee	Pre Brief before media appearance	£1.90	CVSNI	Refreshments		N/A	Accepted	LL	18/05/17

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1 MARCH – 31 MARCH 2017

Directorate	OFMDFM	Division	CVSNI					Year	2016-2017		
Register of Hospitality Received											
Beneficiary (And Recipient If Different)	Date	Ticket / Dinner Etc	Details	Approx Value (pp)	Donor	Reason	Organisational Benefit	Details of Contracts (Current or Potential)	Accepted or Declined (inc reason, decision maker & date of decision)	Entered By	Entered Date
Engagement Support Officer	02/03/17	Tea/Coffee	Meeting with Titanic Belfast	£1.50	Titanic Belfast	Refreshments at Meeting		N/A	Accepted	CT	08/03/17
Commissioner & Policy Officer	15/03/17	Tea/Coffee	Meeting with SEFF	£1.50	CVSNI	Refreshments at meeting		N/A	Accepted	LL	18/05/17
Head of Policy & Research & Policy Officer	20/03/17	Mug, USB, Pen & Notebook	Meeting with University of Durham	£20	CVSNI	Marketing materials		N/A	Accepted	LL	18/05/17