



**Meeting of Audit & Risk Assurance Committee
8 December 2020 @ 10.30am**

Video Conference

AGENDA				
1.	Introduction and Apologies		Chair	
2.	Declaration of Interests		Chair	For declaration
3.	Minutes of previous meeting and action notes		Chair	For approval
4.	NIAO Update		Kathy Doey	For information
5.	Internal Audit Update	ARAC-20-12h & ARAC-20-12i	Steven Lindsay	For information
6.	Accounting Officer Update	ARAC-20-12a-I	Andrew Sloan	For information
7.	AOB		Chair	
8.				

From ARAC Terms of Reference

April Meeting:

- Review of Internal Audit's Annual Assurance Statement for the completed financial year
- Consider NIAO external audit plan
- Agree the process for Development of ARAC annual report to be included in CVSNI's annual report

July Meeting:

- Review CVSNI's Draft Annual Report & Accounts
- Review NIAO external audit plan

October Meeting:

- Finalisation of Annual Report and Accounts
- Review of NIAO's RTTCWG
- Review Internal Audit Plan performance

January Meeting:

- Approval of CVSNI internal audit plan for the forthcoming financial year
- Consider appraisal process for ARAC members